

## NEWS IN BRIEF:

Rent payments can be mailed to the GHA office, or left in one of the locked boxes outside the GHA office. The remittance address for mailing rent payments is 9 Maple Street, White Plains, NY 10603. Return payment envelopes are enclosed with rent statements.

Please contact the answering service ((914)227-2712), for all maintenance emergencies if needed.

As part of our efforts to go green, beginning October 2023, the GHA newsletters will only be accessible online at the GHA website:  
[www.greenburghhousing.org](http://www.greenburghhousing.org)

Please note, the deadline to return the NYS (State Site) Annual Recertification & Continued Occupancy packets along with any supporting documentation, was on February 1<sup>st</sup>, 2024.

Greenburgh Housing Authority is working on providing access to Broadband at the State Site. More information to be provided.

The Manhattan Avenue Senior Housing Building located at 52 Manhattan Avenue had its ribbon cutting on Wednesday, April 3<sup>rd</sup>, 2024. You can view the video in its entirety through the link on the Town of Greenburgh website.

## GREENBURGH HOUSING AUTHORITY NEWSLETTER:

### APRIL 2024:

#### MEETINGS:

The April 2024 GHA Work Session will be held on Wednesday, April 10<sup>th</sup>, 2024, at 5pm in the Board Room at 9 Maple Street.

The April 2024 GHA Public Meeting will be held on Monday, April 15<sup>th</sup>, 2024, at 5pm in the Community Room at 9 Maple Street.

#### SPECIAL INTERESTS:

To have an illegally parked vehicle removed from your assigned parking space, please contact the following:

- GHA Office (Monday-Friday): (914)946-2110 - (8:30am-4:30pm)
- GHA Security: Mr. H. Tucker (914)527-0062, Mr. D. Clark (914)362-5338 – (5pm-12am)
- GHA Answering Service: (914)227-2712 – (all other times)

Parking on GHA property is at your own risk. GHA is not responsible for vehicle damage or vandalism while on the premises. If your vehicle is damaged by another vehicle, involved in an accident, or vandalized, please contact the police to fill out a police report and investigate. We are unable to intervene in legal or criminal matters. As a reminder, please park your car in your assigned space to prevent it being towed or booted by GHA Staff without notice at the owner's expense.

Access to the GHA administration office is by appointment only.  
Please wear a mask while inside the building.

The GHA Recreation Program is open. Please contact Mr. Kirk Williams to have your child attend.

Greenburgh Police Department Summer Camp applications are available on the GHA and Town of Greenburgh websites.

## PUBLIC HOUSING:

Tenants are strongly encouraged to purchase renters' insurance to protect your personal property.

**INCOME VERIFICATION** – Please note as per your lease, all income needs to be disclosed to GHA. All income generated from tenant business activities on GHA property needs GHA approval and disclosure. Failure to do so will be construed as FRAUD and will be prosecuted.

**Dogs** - Please note that all dogs must be registered with GHA, unregistered dogs are a breach of our policy, and all dogs are always to be on a leash while on GHA property. Please pick up after your dog litters the ground, violators will be fined by housing. If you see an unattended dog on GHA property, please contact the Greenburgh Police Department at (914) 989-1700. **PLEASE DO NOT FEED CATS ON THE PROPERTY.**

All paperwork requests for the housing department (letters, shelter verifications, lease copies, etc.) will be mailed within 48 hours. Any tenant that wants paperwork emailed/faxed, must provide information (email address, fax number).

Any tenant who will suffer a significant income change going forward in their household, please contact the Public Housing/Section Eight departments at once and provide supporting documentation to determine if an adjustment is applicable.

## MAINTENANCE:

Tenants who wish to be home during maintenance repairs, must give 2 days' advance notice along with a 4-hour window of availability for maintenance when contacting the office for the work order request. Pest control requests can continue to be called in, as necessary.

Tenants are responsible for any work order fees. For any questions regarding charges associated with work orders, please contact Mr. Marcus Stokes: Maintenance Department at (914) 946-2110, Ext. 102. **\*\*FOR STATE SITE & GREENBURGH HEIGHTS TENANTS:** Please note that GHA charges \$10 for each replacement mailbox key. If you already have an extra key you can go to Home Depot to get a copy made, the maintenance department will no longer go unless you have no key.

**CONSERVATION:** Please conserve our valuable resources. Water is a valuable and expensive resource, do not waste it. Please turn your electrical appliances off when not in use, this includes TVs, lights, laptops, computers, etc. We appreciate your cooperation.

Use of propane tanks is prohibited on GHA property and in the units. All Propane tanks and propane grills will be confiscated and disposed of without notice.

## MAINTENANCE:

To avoid sewer backups, it is imperative that all tenants follow GHA's policy regarding flushing unacceptable items (wipes, feminine hygiene products, paper towels, diapers, etc.) down the toilet. **PLEASE DO NOT POUR GREASE DOWN THE KITCHEN SINK OR FLUSH IT DOWN THE TOILET. IT IS IMPERATIVE THAT ALL RESIDENTS COOPERATE ON THIS MATTER.**

Please dispose of your garbage properly. Do not leave garbage in the shared areas. Tenants are requested to place all garbage in dumpsters carefully to avoid having litter on the ground in the garbage shed. This will also help prevent unwanted pests from being in the area. We request all tenants to follow this policy to keep the environment healthy and safe. Your cooperation is appreciated.

### Monthly Extermination Schedule:

Please note, that the monthly extermination service is a mandatory requirement for all residents. The exterminator who will be accompanied by maintenance staff, comes once a month on Thursdays. Please review the schedule below for the day extermination service is scheduled for your building.

- 1<sup>st</sup> Thursday of each month – 1, 2, & 3 Oak Street Buildings.
- 2<sup>nd</sup> Thursday of each month – 1, 2, & 4 Beech Street along with 7 Maple Street Buildings.
- 3<sup>rd</sup> Thursday of each month – 1, 3, & 5 Maple Street Buildings.
- 4<sup>th</sup> Thursday of each month – All Greenburgh Heights sites, along with 101 Manhattan Avenue.

**To access the product labels used by NuBorn Pest Control in our units, please visit:**

<https://www.nubornpest.com/labels-sds>

\*Any residents unable to access the labels at the above link online for NuBorn Pest Control, please request in writing to Greenburgh Housing Authority, to provide the labels used in our units.

**\*Please note, not all labels on NuBorn's website are used in our units. We will only provide labels for products that are used in our units.**

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*"Our mission is to provide and develop safe, affordable and quality housing opportunities for individuals and families while promoting self-sufficiency and neighborhood revitalization ..."*

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Helpful Numbers:

Answering Service (Maintenance Emergencies): (914)227-2712

Security Officers (5pm-12am):

- H. Tucker (914) 527-0062,
- D. Clark (914) 362-5338

GHA Office: (914) 946-2110,2111

Greenburgh Police Department: (914) 989-1700

Fairview Fire Department: (914) 949-5600

Greenburgh Town Hall: (914) 989-1500

Theodore Young Community Center: (914) 989-3600

Greenburgh Animal Control (Greenburgh Police Department): (914) 989-1700

Greenburgh Health Center: (914) 989-7600

Human Society of Westchester: (914) 632-2925

Towing Company: Certified Towing and Transport **(Only to retrieve your vehicle after it was towed, or to have a boot removed if one was put on your vehicle).**



**PUBLIC NOTICE**  
**WHITE PLAINS HOUSING AUTHORITY HOUSING CHOICE VOUCHER PROGRAM**  
**WAITING LIST RE-OPENING**

The White Plains Housing Authority (WPHA) is re-opening its waiting list for the Housing Choice Voucher Program (also known as Section 8 Program), which will be selected by lottery. Online entries will ONLY be accepted continuously from Thursday, April 11, 2024, at 8:30 a.m. to Friday, April 12, 2024, at 3:00 p.m. The waiting list will close immediately following the aforementioned timeframe.

All applications will **only be accepted online on the White Plains Housing Authority website**. Only one application per household per program. All eligible applications will be placed in a lottery. The lottery will be performed according to the program preferences, and within each preference, on a computerized random selection.

For each waiting list, a random selection of 600 HCV, 500 RAD PBV, and 50 Overture PBV applications will be selected. Applicants who are selected on the waiting list will be notified by May 3, 2024. Applications of participants that are not selected by lottery will be destroyed.

Selection will be conducted by a lottery. An applicant's position on the waiting list will be determined through a computerized lottery, which is a random selection process.

Placement on the waiting list could be for up to 3-5 years and does not guarantee immediate housing. All pre-applicants will have an equal opportunity of being selected. The Section 8 program is not emergency housing, and your waiting time for assistance may exceed 24 months.

Applicants can apply at <https://www.waitlistcheck.com/NY318>.

Please note that you will be required to create a WaitListCheck account and preferably have a valid email address to check your application status. All languages will be used for applications.

Applicants are placed on the list by preference point, then by date and time of application. The Section 8 program has established these local preferences, and applicants must provide documentation for any preference applied to their household when their name reaches the top. WPHA has the following preferences:

1. Involuntarily Displacement (Due to a disaster or government action)
2. Families at the time of application are a residents and/or work in White Plains.
3. Families whose head, co-head, or spouse is elderly or disabled, and families with children.

To qualify, your total household income for all family members must be below the maximum income levels, based on family size as follows:

Family Size Income Limits: (income limits are current and subject to change)

1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
\$30,850	\$35,250	\$39,650	\$44,050	\$47,600	\$51,110	\$54,650	\$58,150

Reasonable Accommodation: If you are a person with a disability and require reasonable accommodation to apply, please contact Section 8 office Attn: Ms. Newton in writing (must include a contact number), postmarked no later than Wednesday, April 3, 2024. We will make appointments for applicants who need reasonable accommodation or who are limited in English proficient to assist with the application process during the waitlist opening.

Please be advised that it will be the applicant's responsibility to notify the White Plains Housing Authority in writing of address changes while active on the waiting list. If we are unsuccessful in contacting the applicant via mail with the address you provide, you will be removed from the waiting list.

Applicants may verify their status as of May 3, 2024 at <https://www.waitlistcheck.com/>.