

## GREENBURGH HOUSING AUTHORITY NEWSLETTER:

### NEWS IN BRIEF:

Rent payments can be mailed to the GHA office or left in one of the locked boxes outside the GHA office. The remittance address for mailing rent payments is 9 Maple Street, White Plains, NY 10603. Return payment envelopes are enclosed with rent statements.

As part of our efforts to go green, the GHA newsletters will only be accessible online at the GHA website:

[www.greenburghhousing.org](http://www.greenburghhousing.org)

Residents: To place work orders for the maintenance department, please contact the GHA front desk: (914)946-2110, extension 100.

Greenburgh Housing Authority provides free Broadband access to residents on the NYS (state) site, and passwords were provided to residents previously. If you would like more information, please contact the GHA office: (914)946-2110.

The Greenburgh Housing Authority office will be closed on:

- Monday, May 25<sup>th</sup>, 2026, in observance of the Memorial Day Holiday.

Please contact the answering service for any maintenance emergencies: (914)227-2712.

### MAY 2026:

#### MEETINGS:

The May 2026 GHA Work Session will be held on Wednesday, May 13<sup>th</sup>, 2026, at 5:30pm in the Board Room at 9 Maple Street.

There is not a GHA Board Meeting scheduled for the month of May.

#### SPECIAL INTERESTS:

To have an illegally parked vehicle removed from your assigned parking space, please contact the following:

- GHA Office (Monday-Friday): (914)946-2110 - (8:30am-4:30pm)
- GHA Security: Mr. H. Tucker (914)527-0062, Mr. D. Clark (914)362-5338 – (5pm-12am)
- GHA Answering Service: (914)227-2712 – (all other times)

Parking on GHA property is at your own risk. GHA is not responsible for vehicle damage or vandalism while on the premises. If your vehicle is damaged by another vehicle, involved in an accident, or vandalized, please contact the police to fill out a police report and investigate. We are unable to intervene in legal or criminal matters. As a reminder, please park your car in your assigned space to prevent it being towed or booted by GHA Staff without notice at the owner's expense.

GHA summer hours will begin on Tuesday, May 26<sup>th</sup>, 2026, and will continue until after Labor Day on Tuesday, September 8<sup>th</sup>, 2026.

Please note the following summer hours:

- GHA Office: 8:30am-4:00pm
- GHA Maintenance Department: 7:30am – 3:30pm

Access to the GHA administration office is by appointment only. Please wear a mask while inside the building. COVID cases are increasing.

## PUBLIC HOUSING:

Tenants are strongly encouraged to purchase renters' insurance to protect your personal property.

INCOME VERIFICATION – Please note as per your lease, all income needs to be disclosed to GHA. All income generated from tenant business activities on GHA property needs GHA approval and disclosure. Failure to do so will be construed as FRAUD and will be prosecuted.

Dogs - Please note that all dogs must be registered with GHA, unregistered dogs are a breach of our policy, and all dogs are always to be on a leash while on GHA property. Please pick up after your dog litters the ground, violators will be fined by housing. If you see an unattended dog on GHA property, please contact the Greenburgh Police Department at (914) 989-1700. PLEASE DO NOT FEED CATS ON THE PROPERTY.

All paperwork requests for the housing department (letters, shelter verifications, lease copies, etc.) will be mailed within 48 hours. Any tenant that wants paperwork to be emailed/faxed must provide information (email address, fax number).

Any tenant who will suffer a significant income change going forward in their household, please contact the Public Housing/Section Eight departments at once and provide supporting documentation to determine if an adjustment is applicable.

## MAINTENANCE:

Tenants who wish to be home during maintenance repairs must give 2 days' advance notice along with a 4-hour window of availability for maintenance when contacting the office for the work order request. Pest control requests can continue to be called in, as necessary.

Tenants are responsible for any work order fees. For any questions regarding charges associated with work orders, please contact Mr. Marcus Stokes: Maintenance Department at (914) 946-2110, Ext. 102. **\*\*FOR STATE SITE & GREENBURGH HEIGHTS TENANTS:** Please note that GHA charges \$10 for each replacement mailbox key. If you already have an extra key you can go to Home Depot to get a copy made, the maintenance department will no longer go unless you have no key.

CONSERVATION: Please conserve our valuable resources. Water is a valuable and expensive resource, do not waste it. Please turn your electrical appliances off when not in use, this includes TVs, lights, laptops, computers, etc. We appreciate your cooperation.

Use of propane tanks is prohibited on GHA property and in the units. All Propane tanks and propane grills will be confiscated and disposed of without notice.

## MAINTENANCE:

To avoid sewer backups, it is imperative that all tenants follow GHA's policy regarding flushing unacceptable items (wipes, feminine hygiene products, paper towels, diapers, etc.) down the toilet. PLEASE DO NOT POUR GREASE DOWN THE KITCHEN SINK OR FLUSH IT DOWN THE TOILET. IT IS IMPERATIVE THAT ALL RESIDENTS COOPERATE ON THIS MATTER.

Please dispose of your garbage properly. Do not leave garbage in the shared areas. Tenants are requested to place all garbage in dumpsters carefully to avoid having litter on the ground in the garbage shed. This will also help prevent unwanted pests from being in the area. We request all tenants to follow this policy to keep the environment healthy and safe. Your cooperation is appreciated.

## Monthly Extermination Schedule:

Please note, that the monthly extermination service is a mandatory requirement for all residents. The exterminator who will be accompanied by maintenance staff, comes once a month on Thursdays. Please review the schedule below for the day extermination service is scheduled for your building.

- 1<sup>st</sup> Thursday of each month – 1, 2, & 3 Oak Street Buildings.
- 2<sup>nd</sup> Thursday of each month – 1, 2, & 4 Beech Street along with 7 Maple Street Buildings.
- 3<sup>rd</sup> Thursday of each month – 1, 3, & 5 Maple Street Buildings.
- 4<sup>th</sup> Thursday of each month – All Greenburgh Heights sites, along with 101 Manhattan Avenue.

To access the product labels used by NuBorn Pest Control in our units, please visit:

<https://www.nubornpest.com/labels-sds>

\*Any residents unable to access the labels at the above link online for NuBorn Pest Control, please request in writing to Greenburgh Housing Authority, to provide the labels used in our units.

**\*Please note, not all labels on NuBorn's website are used in our units. We will only provide labels for products that are used in our units.**

---

*"Our mission is to provide and develop safe, affordable and quality housing opportunities for individuals and families while promoting self-sufficiency and neighborhood revitalization ..."*

---



Helpful Numbers:

Answering Service (Maintenance Emergencies): (914)227-2712

Security Officers (5pm- 12am):

- H. Tucker (914) 527-0062,
- D. Clark (914) 362-5338

GHA Office: (914) 946-2110,2111

Greenburgh Police Department: (914) 989-1700

Fairview Fire Department: (914) 949-5600

Greenburgh Town Hall: (914) 989-1500

Theodore Young Community Center: (914) 989-3600

Greenburgh Animal Control (Greenburgh Police Department): (914) 989-1700

Greenburgh Health Center: (914) 989-7600

Human Society of Westchester: (914) 632-2925

Towing Company: Certified Towing and Transport **(Only to retrieve your vehicle after it was towed, or to have a boot removed if one was put on your vehicle).**

# TENANT ELECTIONS

**ARE YOU INTERESTED IN SERVING ON THE GHA  
BOARD OF COMMISSIONERS FOR A 2 YEAR TERM?**

**THEN NOW IS YOUR CHANCE TO BE PART OF THE  
HOUSING BOARD TO VOICE YOUR OPINION AS WELL  
AS REPRESENT OTHERS.....**

**WE ARE LOOKING TO FILL 2 RESIDENT  
COMMISSIONER POSITIONS**

**ANYONE INTERESTED SHOULD STOP BY THE OFFICE  
FOR ELECTION RULES AND A NOMINATION PETITION**

**ELECTIONS WILL BE HELD:**

## **WHEN**

**June 6, 2026  
8am – 1pm**

## **WHERE**

**GHA COMMUNITY ROOM  
9 MAPLE STREET, WHITE PLAINS, NY 10603**

**TO  
QUALIFY  
YOU  
MUST:**

**Be 18 years old  
on the date of  
election day**

**Resided in GHA  
for at least 90  
days prior to  
election day**

**Be a tenant in  
good standing  
with the housing  
department**

**Completed  
petitions must  
be returned to  
the office by May  
21, 2026 at  
3:30pm**



---

## SUMMERTIME REMINDER

---

*Please take the time to reacquaint yourself and remind your children and your guests of the following rules and regulations for a peaceful, safe summer*

---

### PARKING LOTS AND PLAYGROUNDS

- All vehicles must be registered with the office and must have a valid registration, insurance, inspection, and license plates. **IF YOU BEGIN DRIVING A NEW CAR, YOU MUST REGISTER THAT CAR.** Any vehicle not registered will be ticketed the first time and booted or towed the second time at your expense.
- Children are not permitted to play in the parking lots. Please make sure your kids are not playing in the parking lots. We would hate to see anyone's kids hurt and we are sure you don't want to see that either.
- Playgrounds close at 10:00pm. Please make sure you, your children, and all guests are out of the playgrounds by 10:00pm to avoid disturbing those around you.

---

### COURTESY OF NEIGHBORS AND THOSE AROUND YOU

- Stereos, radios, and noise should be kept to a minimum in your unit and in common areas of your building. This includes the use of a live DJ, stereos, or instruments.**
- Large gatherings and parties in common areas and on the grounds is prohibited.**
- Drinking alcoholic beverages in public is against the Greenburgh Town Ordinance. Kindly drink your alcohol inside your home**
- Please do not smoke (cigarette, weed, hookah, cigars, etc.) near any common areas or in front of building. Please be courteous of your neighbors and those around you.**
- You as the tenant are responsible for your family and guests' actions. Please keep your family and guests from blocking the entrance of the building while they are congregating on the stoop smoking. Smoking should be done away from the building.**
- Please clean up after yourselves and discard your own trash. Let's work to keep the site clean.**

---

### REMINDER

- Tents, gazebos, bouncy houses, sheds, pools, or any other structure must not be built or set up on the grounds. They will be removed without notice.

# **IMPORTANT NOTICE TO ALL RESIDENTS**

**TO: All Residents**

**FROM: The Management Office**

**RE: Greenburgh Housing Authority Software Conversion Update**

Please be advised that Greenburgh Housing Authority is currently in the process of transitioning to a new office software system.

As part of this conversion, the **online bill payment module** is also being updated.

## **What Residents Should Know**

- During this transition period, **balances shown in your online bill pay account may not reflect current payments or updated amounts due.**
- **Your payments are still being received and entered into the new system.**
- Residents may continue to make rent payments online during this process.

## **Additional Payment Options**

Residents may also submit rent payments by:

- **Check**
- **Money Order**
- **Bill Pay through your bank**

Payments may be delivered to the management office as usual.

We appreciate your patience and cooperation during this transition as we work to improve our systems and services.

**Greenburgh Housing Authority**  
Management Office