

GREENBURGH HOUSING AUTHORITY NEWSLETTER:

NEWS IN BRIEF:

Rent payments can be mailed to the GHA office or left in one of the locked boxes outside the GHA office. The remittance address for mailing rent payments is 9 Maple Street, White Plains, NY 10603. Return payment envelopes are enclosed with rent statements.

As part of our efforts to go green, the GHA newsletters will only be accessible online at the GHA website:
www.greenburghhousing.org

The Maple Street and Oak Street playgrounds are open to residents. Thank you for your support and patience.

Greenburgh Housing Authority held a meeting on Monday, July 28th, 2025, to update residents on the NYS (State Site) redevelopment project. Information on upcoming meetings will be provided later to residents.

September 2025:

MEETINGS:

The GHA Work Session will be held on Wednesday, September 10th, 2025, in the conference room at 9 Maple Street.

There will not be a GHA Board Meeting scheduled for the month of September 2025.

SPECIAL INTERESTS:

To have an illegally parked vehicle removed from your assigned parking space, please contact the following:

- GHA Office (Monday-Friday): (914)946-2110 - (8:30am-4:30pm)
- GHA Security: Mr. H. Tucker (914)527-0062, Mr. D. Clark (914)362-5338 – (5pm-12am)
- GHA Answering Service: (914)227-2712 – (all other times)

Parking on GHA property is at your own risk. GHA is not responsible for vehicle damage or vandalism while on the premises. If your vehicle is damaged by another vehicle, involved in an accident, or vandalized, please contact the police to fill out a police report and investigate. We are unable to intervene in legal or criminal matters. As a reminder, please park your car in your assigned space to prevent it being towed or booted by GHA Staff without notice at the owner's expense.

Access to the GHA administration office is by appointment only. Please wear a mask while inside the building. COVID cases are increasing.

Greenburgh Housing Authority's Broadband Rollout is in progress.

Residents: To place work orders for the maintenance department, please contact the front desk: (914)946-2110 x100.

PUBLIC HOUSING:

Tenants are strongly encouraged to purchase renters' insurance to protect your personal property.

INCOME VERIFICATION – Please note as per your lease, all income needs to be disclosed to GHA. All income generated from tenant business activities on GHA property needs GHA approval and disclosure. Failure to do so will be construed as FRAUD and will be prosecuted.

Dogs - Please note that all dogs must be registered with GHA, unregistered dogs are a breach of our policy, and all dogs are always to be on a leash while on GHA property. Please pick up after your dog litters the ground, violators will be fined by housing. If you see an unattended dog on GHA property, please contact the Greenburgh Police Department at (914) 989-1700. PLEASE DO NOT FEED CATS OR BIRDS ON THE PROPERTY.

All paperwork requests for the housing department (letters, shelter verifications, lease copies, etc.) will be mailed within 48 hours. Any tenant that wants paperwork emailed/faxed must provide information (email address, fax number).

Any tenant who will suffer a significant income change going forward in their household, please contact the Public Housing/Section Eight departments at once and provide supporting documentation to determine if an adjustment is applicable.

MAINTENANCE:

Tenants who wish to be home during maintenance repairs must give 2 days' advance notice along with a 4-hour window of availability for maintenance when contacting the office for the work order request. Pest control requests can continue to be called in, as necessary.

Tenants are responsible for any work order fees. For any questions regarding charges associated with work orders, please contact Mr. Marcus Stokes: Maintenance Department at (914) 946-2110, Ext. 102. ****FOR STATE SITE & GREENBURGH HEIGHTS TENANTS:** Please note that GHA charges \$10 for each replacement mailbox key. If you already have an extra key you can go to Home Depot to get a copy made, the maintenance department will no longer go unless you have no key.

CONSERVATION: Please conserve our valuable resources. Water is a valuable and expensive resource, do not waste it. Please turn your electrical appliances off when not in use, these include TVs, lights, laptops, computers, etc.. We appreciate your cooperation.

Use of propane tanks is prohibited on GHA property and in the units. All Propane tanks and propane grills will be confiscated and disposed of without notice.

MAINTENANCE:

To avoid sewer backups, it is imperative that all tenants follow GHA's policy regarding flushing unacceptable items (wipes, feminine hygiene products, paper towels, diapers, etc.) down the toilet. **PLEASE DO NOT POUR GREASE DOWN THE KITCHEN SINK OR FLUSH IT DOWN THE TOILET. IT IS IMPERATIVE THAT ALL RESIDENTS COOPERATE ON THIS MATTER.**

Please dispose of your garbage properly. Do not leave garbage in the shared areas. Tenants are requested to place all garbage in dumpsters carefully to avoid having litter on the ground in the garbage shed. This will also help prevent unwanted pests from being in the area. We request all tenants to follow this policy to keep the environment healthy and safe. Your cooperation is appreciated.

Monthly Extermination Schedule:

Please note, that the monthly extermination service is a mandatory requirement for all residents. The exterminator who will be accompanied by maintenance staff, comes once a month on Thursdays. Please review the schedule below for the day extermination service is scheduled for your building.

- 1st Thursday of each month – 1, 2, & 3 Oak Street Buildings.
- 2nd Thursday of each month – 1, 2, & 4 Beech Street along with 7 Maple Street Buildings.
- 3rd Thursday of each month – 1, 3, & 5 Maple Street Buildings.
- 4th Thursday of each month – All Greenburgh Heights sites, along with 101 Manhattan Avenue.

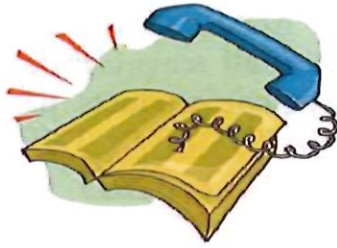
To access the product labels used by NuBorn Pest Control in our units, please visit:

<https://www.nubornpest.com/labels-sds>

*Any residents unable to access the labels at the above link online for NuBorn Pest Control, please request in writing to Greenburgh Housing Authority, to provide the labels used in our units.

***Please note, not all labels on NuBorn's website are used in our units. We will only provide labels for products that are used in our units.**

"Our mission is to provide and develop safe, affordable and quality housing opportunities for individuals and families while promoting self-sufficiency and neighborhood revitalization ..."



Helpful Numbers:

Answering Service (Maintenance Emergencies): (914)227-2712

Security Officers (5pm- 12am):

- H. Tucker (914) 527-0062,
- D. Clark (914) 362-5338

GHA Office: (914) 946-2110,2111

Greenburgh Police Department: (914) 989-1700

Fairview Fire Department: (914) 949-5600

Greenburgh Town Hall: (914) 989-1500

Theodore Young Community Center: (914) 989-3600

Greenburgh Animal Control (Greenburgh Police Department): (914) 989-1700

Greenburgh Health Center: (914) 989-7600

Human Society of Westchester: (914) 632-2925

Towing Company: Certified Towing and Transport **(Only to retrieve your vehicle after it was towed, or to have a boot removed if one was put on your vehicle).**



Janneyn Phalen
Executive Director

807 Main Street
Peekskill, New York 10566
Phone: 914-739-1700
Fax: 914-739-1787

WAITING LIST OPENING

- Opening Date: September 2, 2025 (7:30 AM)
- Closing Date: September 19, 2025 (3:00 PM)
- Open for 14 business days

Bedroom Sizes: Studio (0) – Five (5)

How to Apply

- Pick up: 807 Main St, Peekskill (7:30 AM – 3:00 PM)
- Online: www.peekskillhousingauthority.com
- By Mail: Call 914-739-1700
- Return by: Sept 19, 2025, 3:00 PM
- No electronic submissions:

Need Help?

Reasonable accommodations available.

■ 914-739-1700 | TTY: 7-1-1

7-1-1 connects you to the New York Relay Service, a free service that allows persons who are deaf, hard of hearing, deaf-blind, or speech-disabled to place and receive telephone calls.

■ Avg. wait: 2–3 years

Fair Housing:

We are an Equal Housing Opportunity provider.

We do not discriminate on the basis of race, color, religion, sex, disability, familial status, national origin, age, sexual orientation, gender identity, or military status.

Applications are available in other languages and formats (large print, Braille, audio) upon request.
(Versión en español disponible en nuestra oficina y en el sitio web.)

Apply Early – Don't Miss Out!





Janneyn Phalen
Executive Director

807 Main Street
Peekskill, New York 10566
Phone: 914-739-1700
Fax: 914-739-1787

APERTURA DE LA LISTA DE ESPERA

- Apertura: 2 de septiembre de 2025 (7:30 AM)
- Cierre: 19 de septiembre de 2025 (3:00 PM)
- Abierto por 14 días hábiles

Tamaños: Estudio (0) – Cinco (5)

Cómo solicitar:

- Recoja: 807 Main St, Peekskill (7:30 AM – 3:00 PM)
- En línea: www.peekskillhousingauthority.com
- Por correo: Llame al 914-739-1700
- Entregar antes de: 19 de septiembre, 2025, 3:00 PM
- No se aceptan envíos electrónicos

¿Necesita ayuda?

Adaptaciones razonables disponibles.

- 914-739-1700 | TTY: 7-1-1

7-1-1 lo conecta con el Servicio de Relevos de Nueva York, un servicio gratuito que permite a las personas sordas, con problemas de audición, sordociegos o con discapacidad del habla realizar y recibir llamadas telefónicas.

- Espera promedio: 2–3 años

Vivienda Justa:

Somos un proveedor de Igualdad de Oportunidades de Vivienda.

No discriminamos por motivos de raza, color, religión, sexo, discapacidad, estado familiar, origen nacional, edad, orientación sexual, identidad de género o estatus militar.

Las solicitudes están disponibles en otros idiomas y formatos (letra grande, Braille, audio) a pedido.
(La versión en español está disponible en nuestra oficina y en el sitio web).

¡Solicite pronto – No se lo pierda!



IGUALDAD DE OPORTUNIDAD
EN LA VIVIENDA

Greenburgh Housing Authority Records Request Procedure: (FOIL)

New York State's Freedom of Information Law (Public Officers Law §87 et. seq.) is known as "FOIL". FOIL allows members of the public to access non-privileged records of governmental agencies. Anyone can file a FOIL request, seeking to either review and/or copy a GHA record. Requests for access to GHA records must be in writing and mailed or faxed to the following address:

GHA Administration.

Ms. Daniela Gomez, Assistant Director.

9 Maple Street

White Plains, NY 10603

Fax: (914)946-6240

Where the request is limited to an inspection of the records, that inspection is available at no cost to the public. The Records Access Officer will acknowledge receipt of the request and provide the requestor with his/her name, title, and phone number to schedule an appointment at a mutually convenient date and time for the inspection of the record. Appointments are available between the hours of 10:00am and 3:00pm.

Where the requestor seeks copies of GHA records, the Records Access Officer will acknowledge receipt of the request and notify the requestor of the copying cost, which must be paid in advance by check or money order made payable to Greenburgh Housing Authority. Charges are \$.25 per page for all copies.

Records or portions thereof which are privileged or prohibited from disclosure pursuant to FOIL will be redacted or omitted from the documents produced. Whenever documents are withheld from the production, the requestor will be notified of the reason(s) for the redaction(s) and of the procedures to appeal to GHA's Executive Director.

GHA's FOIL Appeal Procedures: Any person denied access to a record may within thirty days appeal in writing to:

Executive Director

Greenburgh Housing Authority

9 Maple Street

White Plains, NY 10603