

NEWS IN BRIEF:

Rent payments are to be mailed to the GHA office or left in one of the locked boxes outside the GHA office. The remittance address for mailing rent payments is 9 Maple Street, White Plains, NY 10603. Return payment envelopes are enclosed with rent statements.

The GHA office will be closed on:

- Tuesday, November 7th, 2023, for the Election Day Holiday.
- Friday, November 10th, 2023, for the Veteran's Day Holiday.
- Thursday and Friday, November 23rd and 24th for the Thanksgiving Day Holiday.

As part of our efforts to go green, beginning October 2023, the GHA newsletters will only be accessible online at the GHA website:

www.greenburghhousing.org

Access to the GHA administration office is by appointment only.

Greenburgh Housing Authority is working on providing access to Broadband at the State Site. More information to be provided.

GREENBURGH HOUSING AUTHORITY NEWSLETTER:

NOVEMBER 2023:

MEETINGS:

The November 2023 GHA Work Session will be held on Wednesday, November 15th, 2023, at 5pm in the Board Room at 9 Maple Street.

There will not be GHA Board Meeting scheduled for the month of November.

SPECIAL INTERESTS:

The drawing for the Greenburgh Heights waitlist lottery, will be held on Friday, November 17th, 2023, at the Greenburgh Public Library located at 300 Tarrytown Road, Elmsford, New York.

The GHA Recreation Program is open. Please contact Mr. Kirk Williams for details about your child attending.

To have an illegally parked vehicle removed from your assigned parking space, please contact the following:

- GHA Office (Monday-Friday): (914)946-2110 - (8:30am-4:30pm)
- GHA Security: Mr. H. Tucker (914)527-0062, Mr. D. Clark (914)362-5338 – (5pm-12am)
- GHA Answering Service: (914)227-2712 – (all other times)

Parking on GHA property is at your own risk. GHA is not responsible for vehicle damage or vandalism while on the premises. If your vehicle is damaged by another vehicle, involved in an accident, or vandalized, please contact the police to fill out a police report and investigate. We are unable to intervene in legal or criminal matters. As a reminder, please park your car in your assigned space to prevent it being towed or booted by GHA Staff without notice at the owner's expense.

Please see attached information regarding the 2024 NYSPHADA Scholarship application. The deadline for applications to be submitted is February 5th, 2024.

PUBLIC HOUSING:

Tenants are strongly encouraged to purchase renters' insurance to protect your personal property.

INCOME VERIFICATION – Please note as per your lease, all income needs to be disclosed to GHA. All income generated from tenant business activities on GHA property needs GHA approval and disclosure. Failure to do so will be construed as FRAUD and will be prosecuted.

Dogs - Please note that all dogs must be registered with GHA, unregistered dogs are a breach of our policy, and all dogs are always to be on a leash while on GHA property. Please pick up after your dog litters the ground, violators will be fined by housing. If you see an unattended dog on GHA property, please contact the Greenburgh Police Department at (914) 989-1700. **PLEASE DO NOT FEED CATS ON THE PROPERTY.**

All paperwork requests for the housing department (letters, shelter verifications, lease copies, etc.) will be mailed within 48 hours. Any tenant that wants paperwork emailed/faxed, must provide information (email address, fax number).

Any tenant who will suffer a significant income change going forward in their household, please contact the Public Housing/Section Eight departments at once and provide supporting documentation to determine if an adjustment is applicable.

MAINTENANCE:

Tenants who wish to be home during maintenance repairs, must give 2 days' advance notice along with a 4-hour window of availability for maintenance when contacting the office for the work order request. Pest control requests can continue to be called in, as necessary.

Tenants are responsible for any work order fees. For any questions regarding charges associated with work orders, please contact Mr. Marcus Stokes: Maintenance Department at (914) 946-2110, Ext. 102. ****FOR STATE SITE & GREENBURGH HEIGHTS TENANTS:** Please note that GHA charges \$10 for each replacement mailbox key. If you already have an extra key you can go to Home Depot to get a copy made, the maintenance department will no longer go unless you have no key.

CONSERVATION: Please conserve our valuable resources. Water is a valuable and expensive resource, do not waste it. Please turn your electrical appliances off when not in use, this includes TVs, lights, laptops, computers, etc. We appreciate your cooperation.

Use of propane tanks is prohibited on GHA property and in the units. All Propane tanks and propane grills will be confiscated and disposed of without notice.

MAINTENANCE:

To avoid sewer backups, it is imperative that all tenants follow GHA's policy regarding flushing unacceptable items (wipes, feminine hygiene products, paper towels, diapers, etc.) down the toilet. **PLEASE DO NOT POUR GREASE DOWN THE KITCHEN SINK OR FLUSH IT DOWN THE TOILET. IT IS IMPERATIVE THAT ALL RESIDENTS COOPERATE ON THIS MATTER.**

Please dispose of your garbage properly. Do not leave garbage in the shared areas. Tenants are requested to place all garbage in dumpsters carefully to avoid having litter on the ground in the garbage shed. This will also help prevent unwanted pests from being in the area. We request all tenants to follow this policy to keep the environment healthy and safe. Your cooperation is appreciated.

Monthly Extermination Schedule:

Please note, that the monthly extermination service is a mandatory requirement for all residents. The exterminator who will be accompanied by maintenance staff, comes once a month on Thursdays. Please review the schedule below for the day extermination service is scheduled for your building.

- 1st Thursday of each month – 1, 2, & 3 Oak Street Buildings.
- 2nd Thursday of each month – 1, 2, & 4 Beech Street along with 7 Maple Street Buildings.
- 3rd Thursday of each month – 1, 3, & 5 Maple Street Buildings.
- 4th Thursday of each month – All Greenburgh Heights sites, along with 101 Manhattan Avenue.

To access the product labels used by NuBorn Pest Control in our units, please visit:

<https://www.nubornpest.com/labels-sds>

*Any residents unable to access the labels at the above link online for NuBorn Pest Control, please request in writing to Greenburgh Housing Authority, to provide the labels used in our units.

***Please note, not all labels on NuBorn's website are used in our units. We will only provide labels for products that are used in our units.**

"Our mission is to provide and develop safe, affordable and quality housing opportunities for individuals and families while promoting self-sufficiency and neighborhood revitalization ..."



Helpful Numbers:

Answering Service (Maintenance Emergencies): (914)227-2712

Security Officers (5pm-12am):

- H. Tucker (914) 527-0062,
- D. Clark (914) 362-5338

GHA Office: (914) 946-2110,2111

Greenburgh Police Department: (914) 989-1700

Fairview Fire Department: (914) 949-5600

Greenburgh Town Hall: (914) 989-1500

Theodore Young Community Center: (914) 989-3600

Greenburgh Animal Control (Greenburgh Police Department): (914) 989-1700

Greenburgh Health Center: (914) 989-7600

Human Society of Westchester: (914) 632-2925

Towing Company: Certified Towing and Transport **(Only to retrieve your vehicle after it was towed, or to have a boot removed if one was put on your vehicle).**



**A scholarship for high school seniors living in public or assisted housing
at a NYSPHADA member agency.**

One scholarship will be awarded in the amount of \$2,500.00

One runner-up will be awarded \$1,000.00.

Applications are due to NYSPHADA by February 5, 2024.



2024 Scholarship Application

Scholarship Program

In order to encourage academic excellence and community responsibility among high school students, NYSPHADA has implemented a scholarship program for graduating seniors who are preparing to enter higher level learning (defined as a 2-4 year college, trade school or formal certification program). NYSPHADA will award one (1) scholarship to a deserving youth currently residing in a NYSPHADA member agency.

This scholarship will be formally presented at NYSPHADA's Annual Conference and Exhibition on March 27, 2024 at the Turning Stone Casino & Resort in Verona, New York. The winner will receive travel accommodations for him/herself and one parent/guardian to attend the conference.

The scholarship fund will be administered by the NYSPHADA Scholarship Committee. The money will go directly to the scholarship recipient. The scholarship money is intended to be used to pay for tuition, books, and activities directly related to the students education.

Eligibility Checklist

Please complete checklist. All documents must be typewritten. Please do not fold or staple documents.

☐ **Status**

Applicant must be a **high school senior and reside in a NYSPHADA member agency** owned or managed unit throughout his/her entire senior year. Public Housing residents, Section 8 participants or other low-income housing residents are eligible, as long as the agency at which they reside is a NYSPHADA member.

☐ **Minimum Grade Point Average**

Student must have at least a "B" average on his/her school's applicable scale during his/her high school career, cumulatively, to be considered for the scholarship. (NOTE: School counselor must complete the Grade Point Average Verification form on the verification page of this application.)

For consideration of this scholarship, applications must be completed in their entirety. Incomplete applications will not be considered.

Requirement Checklist

Submit the following documents to the Executive Director of your housing authority. All documents must be typewritten. Please do not fold or staple documents.

☐ Application

The application may be found on NYSPHADA's website at www.nysphada.org. On the homepage, click the NYSPHADA Scholarship Application link to download the application. Electronically complete the form, save it to your computer and print a copy. Include this printed application in the packet of materials that you submit to your Executive Director.

☐ Verification Page (included in this information packet)

- **Grade Point Average Verification** (must be completed by your school counselor)
- **Certification** (sign this portion of the document before submitting it to your Executive Director)

☐ School Transcript

You must provide an official and original high school transcript.

☐ Two Letters of Reference

You must submit two (2) teacher reference letters.

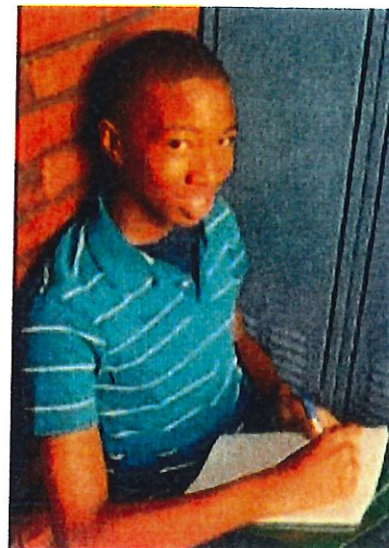
☐ Essay

You must submit a 400-500 word typewritten essay addressing the following topic:

Identify a person, character in fiction or historical figure who has had a significant influence on you and describe that influence.

☐ Executive Director Responsibilities

- ☐ **a.** Student must be recommended by the Executive Director of the housing authority in a letter **signed** by the Executive Director for the application to be considered complete.
- ☐ **b.** The Executive Director is responsible for verifying all application requirements.
- ☐ **c. Application Fee** – A \$50.00 non-refundable application fee is required and must be paid by the sponsoring housing authority. All proceeds from the fee will be added to the scholarship award. Check should be made payable to NYSPHADA.
- ☐ **d. Deadline** – All application materials must be received by NYSPHADA no later than **February 5, 2024. NO EXCEPTIONS.** No faxes will be accepted.
- ☐ **e.** Local promotion of the scholarship program is the responsibility of the housing authority. Each housing authority may submit up to two applications.
- ☐ **f.** Housing Authority must be a NYSPHADA member in good standing with dues paid current.





2024 Scholarship Application

Grade Point Average Verification

This section must be completed by school counselor.

Counselor Name _____ Phone _____

Type of Grading Scale used by school (ex. 4 pt., 6 pt., 100 pt., etc.) _____

*Please convert GPA to 4.0 scale or 100 point system when completing the section below:

9th Grade _____ 10th Grade _____ 11th Grade _____ 12th Grade _____

Cumulative GPA _____

*The student's official and original transcript must also be submitted with the application.

Certification

Must be signed by student and Executive Director.

Executive Director: Please verify all information is provided.

Incomplete applications will be rejected.

I certify that all information is true and correct to the best of my knowledge. I further certify the application is complete and contains all items from the "Requirement Checklist," including the Housing Authority's non-refundable \$50 application fee.

Student Signature _____ Date _____

Executive Director Signature _____ Date _____

The housing authority must submit the application to NYSPHADA.

I, _____, hereby allow NYSPHADA to print/publish any items covered within for purposes of acknowledging winners of the Scholarship Program.

Student Signature _____ Date _____

**2024 NYSPHADA Scholarship Program Applications due to
NYSPHADA by February 5, 2024. NO EXCEPTIONS.**



2024 Scholarship Application

Mail all required materials to: NYSPHADA Scholarship Committee
c/o Ithaca Housing Authority
Attn: Brenda C. Westfall; Executive Director
798-800 S. Plain Street
Ithaca, NY 14850

Name _____ Phone No. _____

Address _____ City _____ State _____ Zip _____

Years you have lived at present address _____ Date of Birth _____

Email Address _____ Currently in Grade _____ Graduation Date _____

Sponsoring Agency Name _____

Sponsoring Agency Address _____

Name of high school from which you expect to graduate _____

High School Address _____

What is your desired Academic Major (if any) _____

To which 2-4 year college, trade school or formal certification program have you applied?

School	Address	Status of Application (denied/accepted/pending, etc.)

Summarize your academic achievements (i.e., scholarships, awards, etc.)

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2024 Scholarship Application

List extracurricular school activities in which you are currently participating (i.e., clubs, teams, etc.)

Indicate the community activities in which you are currently participating (i.e., church, community service, etc.)

Indicate extracurricular and community activities in which you have participated in the past.

List any hobbies or special interests.

Indicate any jobs which you are holding or have held in the past.

Describe your objective in continuing your education beyond high school.
Relate this to any specific career interest you may have.

***In addition to the above information, you must provide the housing authority
Executive Director with the items indicated on the "Requirement Checklist."
Thank you and Good Luck!***